

SOUTH TEXAS RURAL HEALTH SERVICES, INC.
JOB DESCRIPTION

Job Title: Recovery Coach

FLSA Status: Non-Exempt

Reports to: Behavioral Health Clinical Coordinator Coordinator/Administrator of Outreach Programs

Job Summary:

The Recovery Coach primary responsibilities include supporting and participating in the facilitating in the recovery of STRHS clients. Other primary duties include acting as a “resource connector”, by establishing and maintaining collaboration relationships with staff from key community based organizations, resource and services agencies, developing and maintaining efficient and effective referral protocols and coordinating recovery activities within the organization. Works closely with Licensed Counselors.

Duties and Responsibilities

Facilitates the transition from a professionally directed substance abuse treatment plan to a client developed and client directed recovery plan.

Provides feedback to client on recovery progress. Identifies areas to the client which have or may present roadblocks to continued recovery.

Matches clients to support groups or 12 step meetings.

Provides clients with normative information about the stages of recovery. Assists in facility the process necessary to remain free from addiction, informs clients of the professional help within the community, and about the prevalence, pathways, and life-style of long-term recovery.

Provides coaching and support to clients as challenges arise from everyday activities. This is done through one-on-one sessions, group meetings, and telephone contacts. Assist clients and their families to develop sobriety-based rituals of daily living.

Assist clients with identifying and resolving personal and environmental obstacles to recovery.

Work directly with clients to assess needs and match them with community resources.

Provide resources and referral to support clients and families.

Effectively communicates urgent situations in a timely manner to client physician and/or counselor.

Identify and keep an up to date list of resources in the communities, including who to contact, services offered and qualifications for accessing service delivery.

Maintain accurate confidential individual patient records.

Collect pertinent organizational performance data to prepare recovery program reports.

Any other duties required by supervisor or CEO.

Requirements

Recovery Coach Certification (Can be provided through STRHS within first 4 months of hire)
High School diploma or equivalent required

Desired

Licensed Counselor or Intern
Experience with individual or family drug use
Experience in behavioral health field or community based organization
Bi-Lingual (English/Spanish)

Other

Must be willing to travel, have reliable transportation, a valid TX Driver License and auto insurance. Must be willing to follow policies, procedures, and directives both verbal and written. A criminal background check and driver license check will be conducted.

Employee Signature

Date